

LUDLOW AFTERSCHOOL PROGRAM

BEHAVIOR AGREEMENT AND CONTRACT

Participant's Name _____

Parent's Name _____

The Ludlow AfterSchool Program is committed to providing students in our program a safe and enriching learning environment. Each student will have the opportunity to receive help with their homework and be exposed to a multitude of new opportunities and experiences.

Our program will promote social, physical, and emotional growth in a respectful atmosphere. It is our desire to create an environment where students are listened to, cared about, and an important member of our program.

Discipline Policy

Please keep in mind that the AfterSchool Program does not have support staff such as guidance counselors, planning rooms, or the Principal to turn to when children are misbehaving during after school hours. The AfterSchool Staff is often time the only staff in the building. For this reason, we **cannot** tolerate misbehavior.

The expected behaviors are set by the Board, site administration, staff, and each school. We expect the same behaviors during after school hours as during regular school. These expectations are clearly spelled out in the Student Handbooks given out at the beginning of each school year. **Our expectations include: respect for others (staff and other students), hands off at all times, cooperative play, sportsmanship, and appropriate language.**

Our policies will be maintained in the following way:

For Daily Offenses:

1. If a child is not respectful of one of the rules he/she will be given a verbal warning.
2. For the second offense, he/she will be asked to take a 10-minute time out to sit and think about the reason why he/she is not being respectful.
3. If there is a third time within the same day, a parent/guardian/emergency contact person will be called to come and pick up the child.

If your child is asked to leave the program on any certain day, he/she is welcome to come back and try again the next day. However, after being asked to leave three times, the child will not be able to return until the following session. If a student is removed from two sessions, they will not be able to return to the program for the remainder of the year. At this point, the Program Director and parent/guardian will need a conference to discuss this termination process. We will be consistent, fair, and offer any opportunity to accommodate. If there are extenuating circumstances we will try to accommodate after conferencing with the parent/guardian, but rarely will there be exceptions.

Exceptions to the Three Strikes Policies

For these offenses, a child will be asked to leave the program immediately.

1. Any child who willfully hurts another child.
2. Any child who leaves the group to wander the building and refuses to return to the group or room.
3. Any child who is physical with the AfterSchool staff.
4. Any child who misbehaves or leaves the group during a field trip. In this circumstance, the child will go home immediately, or not be able to attend the next field trip.

If your child is asked to leave the AfterSchool Program, the parent/guardian/emergency contact person will be called to pick up the child immediately.

I have read and agree to the rules and guidelines as outlined above.

Parent/Guardian Signature

Date

Participant Signature

Date